

Integrated Learning Map

Lesson Plan

Career Cluster:

For students who have already selected a career in Health Services & Human Services

Title:

Observational Writing Lesson 4: Writing a First Draft

What **Academic Skills** will the student know and be able to do?

Standard(s):

CCR: W.3.6	DOK Level 1
CCR: W/WHST.6-8.2	DOK Level 2
	DOK Level 3

What **Work Readiness Skills** and **Social Capital Skills** will the student practice?

Using technology (word processing program) to compose a report from my observation notes

Academic Learning Tasks

Learning Target: I can, with guidance and support, use technology to produce a first draft (using Keyboarding skills) which convey information clearly and accurately through the effective selection, organization and analysis of my observational notes using the appropriate format.

Learning Steps:

DOK 3: Based on the Observational Template, I can reason and plan in order to write an Observational Report

Methodology

Composing on a computer; instructor assistance

Resources: Computer with a word processing program and keyboard
Observational Writing Template
USB drive to save rough drafts

Work Readiness Learning Tasks

Learning Target: I can compose a report on a computer.

Learning Steps:

DOK 1: Use a computer & word processing program
DOK 2: Using the Observational Template (attached), I can construct an Observational Report first draft based on my observation notes

Methodology

Composing on a computer; instructor assistance

Resources: Computer with a word processing program and keyboard; Observational Writing Template; USB drive to save rough drafts

Demonstration of Mastery

How will student demonstrate mastery or proficiency of topic content?

Create a draft of an Observational Report on a computer; Save & Print

Create a draft of an Observational Report on a computer; Save & Print

Next Steps:

Lesson 5 = Revise another student's draft of an Observational Report along with one's own
Bring a typed rough draft for Lesson 5

Expanded Integrated Learning Map Lesson Plan

Lesson Description

Unit Name: Observational Writing

Lesson Title: Lesson 4: Writing a First Draft

CCR (College and Career Readiness) Standards (include full wording):

CCR W.3.6	With guidance and support, use technology to produce and publish writing (using keyboarding skills) as well as to interact and collaborate with others.
CCR W/WHST.6-8.2	Write informative/explanatory texts to examine and convey complex ideas and information clearly and accurately through the effective selection, organization, and analysis of content. Establish and maintain a formal style.

Learning Targets (Goals and Objectives)

Academic Target(s): The student can

- use a computer (technology) to produce a rough draft of an Observational Report using a template and their observational notes.

Work Readiness Target(s): The student can use a computer to write a report, save and print.

Materials and Tools (Resources)

1. Computers with keyboards and a Word Processing Program
2. Handout/Observational Report Template
3. USB drive to save Observational Rough Drafts

Demonstration of Mastery: How will I know that I have met my objectives? What will students DO to show they have met the objectives?

- Students will use a computer.
- Students will type a rough draft of an Observational Report.
- Students will print off a copy of their work.
- Students will save their rough draft to a USB drive or email it to themselves.

- **Does this assessment really match with my objectives? YES**
- **Does this assessment match what I TAUGHT? YES**

Trouble shooting: Some students may

- not bring written observational notes to class. Have them go view a video of a preschool child and take notes on an observational form while others do the class activity
- not want to type on a computer. Tell them this is an important college and work skill!
- not be able to save on a USB. Show them how or have them email the draft to themselves.

Reflection for Instructor:

- What went well?
- What could I change?
- Would I do this lesson again?

Template for an Observational Report Based on a Social Worker's Report

1. Get into Word
2. Set the font for Times New Roman or Arial
3. Set the type size to 12
4. Set the draft to double space

Directions: Using your observational notes, type a draft of your observations. Use complete sentences and factual writing. If you do not have notes on a section area, please write not observed.

ASK YOUR INSTRUCTOR IF YOU HAVE ANY QUESTIONS! STRIVE TO GET YOUR INFORMATION DOWN ON THE PAGE. DO NOT WORRY ABOUT PERFECTION IN THIS ROUGH DRAFT!

Center the Title: **Observational Report of a -----age _____ years and ____ months**

Section 1: Age of Subject and Setting of Observation (put section headings in bold)

Section 2: Physical Dimensions of Subject

Section 3: Motor Functioning of the Subject

Section 4: Social Skill: How does the child relate to other children? To adults?

Section 5: Language and Communication Skill of the Subject:

Section 6: Thinking Skills of Subject (if observed)